

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE

**O. M. BEKETOV NATIONAL UNIVERSITY
of URBAN ECONOMY in KHARKIV**

Methodological guidelines
for individual work
on the subject

**“PRACTICAL COURSE OF THE
ENGLISH LANGUAGE”**

(for the 1st year full-time students specializing in 035 – Philology)

Kharkiv – O. M. Beketov NUUE – 2019

Methodological guidelines for individual work on the subject “Practical Course of the English Language” (for the 1st year full-time students specializing in 035 – Philology / O. M. Beketov National University of Urban Economy in Kharkiv ; com. M. S. Osinska. – Kharkiv : O. M. Beketov NUUE, 2019. – 35 p.

Compiler O. M. Osinska, PhD in Philology

Reviewer O. L. Illienko, PhD in Philology

Recommended by the Department of Foreign Languages, record № 8 of 22.04.2019.

TABLE OF CONTENTS

Unit 1. Getting acquainted and filling in application forms.....	4
Unit 2. Appearance and personality.....	8
Unit 3. Jobs and professional life.....	11
Unit 4. Leisure and hobbies.....	15
Unit 5. Teenage life and problems.....	17
Unit 6. Family relationships.....	20
Unit 7. Romance and wedding.....	23
Unit 8. Raising children.....	25
Unit 9. Problems in life and how to solve them.....	28
Revision.....	31
References.....	35

UNIT 1

GETTING ACQUAINTED AND FILLING IN APPLICATION FORMS

Task 1. Read an abstract from the US visa application form and translate it into Ukrainian.

Part 1. Personal information 1	
1. Surnames	
2. Given Names	
3. Full Name in Native Alphabet	
4. Have you ever used other name (i.e. maiden, religious, professional, alias, etc.)?	
5. Do you have a telecode that represents your name?	
6. Sex (e.g. male, female)	
7. Marital status (married, common law marriage, civil union/domestic partnership, single, widowed, divorced, legally separated, other)	
8. Date of birth (day-month-year)	
9. City of birth	
10.State/province of birth	
11.Place of birth	
Part 2. Personal information 2	
12.Nationality	
13.Do you hold or have you held any nationality other than the one indicated above on nationality?	
14.National Identification Number	
15.U.S. Social Security Number	
16.U.S. Taxpayer ID Number	
Part 3. Address and Phone Information	
17.Street Address (Line 1)	
18.City	
19.State/Province	
20.Postal Zone/ZIP Code	
21.Country	
22.Is your Mailing Address the same as your Home Address?	
23.Primary phone number	
24.Secondary phone number	
25.Work phone number	
26.Email address	

Continuation

Part 4. Passport Information	
27. Passport/Travel Document Type (regular, official, diplomatic, other)	
28. Passport/travel document number	
29. Passport Book Number	
30. Country/Authority that issued passport/travel document	
31. Issuance date	
32. Expiration date	
33. Have you ever lost a passport or had one stolen?	

Task 2. Study the instructions on how to fill in the US visa application form, translate them into Ukrainian. Fill in the abstract from the US visa application form from Task 1 with your own personal data.

If you do not plan to complete your application within the next 30 days, you should save your application to your computer. To do this, please click the "Save" button at the bottom of the last page you have completed, and follow the instructions. When you are ready to complete your application, you may reload your application into the system by clicking the "Upload a Previous Application" button under "Option B: Upload a Previously Saved Application Using a File" below and following the instructions. NOTE: Only save your application onto a computer that cannot be accessed by anyone who does not have your permission to see or record your personal data. If you save your application onto the hard drive of a shared or public computer, such as a computer in a cyber cafe or library, other users could find and open your application form.

When filling in the fields of the visa application form you might notice that some data required there do not refer to you specifically, e.g. if you haven't been a US resident, you will not have a *U.S. Social Security Number* or *U.S. Taxpayer ID*. In a similar way, you probably won't have a Passport Book Number, which is included into passports in some countries, but not in Ukraine. If you are a female and haven't been married yet, your current name will not be different from your maiden name. In all such cases type in DOES NOT APPLY.

Task 3. Match the definitions below with the names of the fields in the US visa application form in Task 1.

1) regular passport	a) the surname of a woman before she marries
2) expiration date	b) otherwise known as – used to indicate an additional name that a person sometimes uses
3) divorced	c) a marital status when a couple lives together but are not legally married
4) maiden name	d) the deadline after which your passport can no longer be used
5) primary phone number	e) a person who has never been married
6) given name	f) a legally registered civil partnership which mostly refers to single-sex couples
7) alias	g) a passport which is issued to most of the citizens of any country
8) common law marriage	h) the name that precedes one's surname; especially first name
9) single	i) the phone number at which you are available most of the time and which should be the first choice to call in case of necessity
10) civil union / domestic partnership	j) status of a person who used to be married but then legally dissolved their marriage

Task 4. Below you will find a Ukrainian translation of an abstract from the British visa application form. Do a back translation into English.

Особисті дані та інформація про поїздку	
Ім'я	
Прізвище (як зазначено у закордонному паспорті)	
Дата народження (день, місяць, рік)	

Місце народження (країна)	
Громадянство	
Номер закордонного паспорту	
Дата прибуття до Великобританії	
Контактні дані: Електронна пошта заявника Пріоритетний номер телефону Додатковий номер телефону	
Паспортні дані:	
Вкажіть інші імена, прізвища заявника, дату, коли ім'я було змінено, причину (наприклад, одруження)	
Чи мав заявник інші громадянства?	
Номер закордонного паспорту	
Місце видачі	
Орган, що видав	
Дата видачі	
Термін дії	
Теперішнє місцезнаходження заявника	
Чи це перший закордонний паспорт? Якщо ні, вкажіть номери усіх попередніх паспортів включно із датами видачі та терміну дії, вкажіть, де ці паспорти зараз (наприклад, повернуті до відповідних органів, загублені).	
З ким Ви подорожуєте?	
Громадянство особи, з якою Ви подорожуєте	
Ім'я, прізвище, номер паспорту, номер британської візи (якщо є)	
Дата прибуття до Об'єднаного Королівства	

Як довго ви плануєте перебувати в Об'єднаному Королівстві?	
Контакти місця, де Ви будете знаходитися під час перебування: назва, адреса, поштовий індекс, номери телефонів	
Частина 2. Особисті дані	
Адреса постійного проживання:	
Як довго Ви проживаєте за цією адресою?	
Чи контакти, за якими краще з Вами зв'язуватися, відрізняються від вказаних вище?	
Частина 3. Дані про сім'ю	
Супруг/партнер Сімейний статус Чи Ваш чоловік/дружина їде разом з Вами? Номер паспорта чоловіка/дружини	

Task 5. Imagine that you are planning a trip to Great Britain. Fill in the translated British visa application form from Task 4 with your own personal data. Make up your travel details for this trip. Fill in the form in English.

UNIT 2

APPEARANCE AND PERSONALITY

Task 1. Read the abstract from *Gone with the Wind* by Margaret Mitchell focusing on Scarlett O'Hara's and the Tarleton twins' appearance description. Translate the text into Ukrainian.

Scarlett O'Hara was not beautiful, but men seldom realized it when caught by her charm as the Tarleton twins were. In her face were too sharply blended the delicate features of her mother, a Coast aristocrat of French descent, and the heavy ones of her florid Irish father. But it was an arresting face, pointed of chin, square of jaw. Her eyes were pale green without a touch of hazel,

starred with bristly black lashes and slightly tilted at the ends. Above them, her thick black brows started upward, cutting a startling oblique line in her magnolia-white skin – that skin so prized by the Southern women and so carefully guarded with bonnets, veils and mittens against hot Georgia suns.

Seated with Stuart and Brent Tarleton in the cool shade of the porch of Tara, her father's plantation, that bright April afternoon of 1861, she made a pretty picture...The dress set off to perfection the seventeen-inch waist, the smallest in three counties, and the tightly fitting basque showed breasts well matured for her sixteen years. But for all the modesty of her spreading skirts, the demureness of hair netted smoothly into a chignon and the quietness of small white hands folded in her lap, her true self was poorly concealed. The green eyes in the carefully sweet face were turbulent, willful, lusty with life, distinctly at variance with her decorous demeanour.

On either sides of her, the twins lounged easily in their chairs, squinting at the sunlight through tall mint-garnished glasses as they laughed and talked, their long legs, booted to the knee and thick with saddle muscles, crossed negligently. Nineteen years old, six feet two inches tall, long of bone and hard of muscle, with sunburned faces and deep auburn hair, their eyes merry and arrogant, their bodies clothed in identical blue coats and mustard-coloured breeches, they were as much alike as two bolls of cotton.

Task 2. Find the synonyms of the following words (these can be single words or word combinations referring to appearance and personality) in the text from Task 1.

- 1) bosom
- 2) pretty
- 3) muscular
- 4) self-assertive
- 5) fascinating
- 6) rebellious
- 7) bushy
- 8) light
- 9) reddish-brown
- 10) shyness

Task 3. Find the antonyms of the following words (these can be single words or word combinations referring to appearance and personality) in the text from Task 1.

- 1) modest
- 2) boring
- 3) ugly

- 4) dark
- 5) feeble
- 6) obedient
- 7) peaceful
- 8) arrogance
- 9) skinny
- 10) in a tumbled way

Task 4. Match the adjectives referring to personality in column A with their definitions in column B.

A	B
1) affectionate	a) as of a children who behave badly because they are given everything they want
2) aggressive	b) as of people who always want to win
3) ambitious	c) as of people who think about themselves and not about other people
4) bossy	d) as of people who get angry quickly and like fighting and arguing
5) charming	e) as of people who have attractive personality that makes people like them
6) competitive	f) as of people who have common sense and are practical
7) independent	g) as of people who are friendly and enjoy being with other people
8) jealous	h) as of people who are good at influencing other people to do what they want
9) manipulative	i) as of people who are happy one minute and sad the next, and are often bad-tempered
10) moody	j) as of people who like doing things on their own, without help

11) reliable	k) as of people who like giving orders to other people
12) selfish	l) as of people who show that they love or like other people very much
13) sensible	m) as of people who you can trust or depend on
14) sensitive	n) as of people who understand other people's feelings or are easily hurt or offended
15) sociable	o) as of people who want to be successful in life
16) spoilt	p) as of people who think that someone loves another person more than them, or want what other people have

Task 5. Translate from Ukrainian into English.

Це був круглолиций хлопчина з випученими мигдалевидними очима та кирпатим носом. Його круглий живіт, веснянки та натягнута посмішка робили його схожим на клоуна. Вигоріле на сонці курчаве волосся спадало до плечей. Широкі скули та висунене підборіддя не пасували один до одного. Молоде обличчя мало досить дивний вигляд через глибокі зморшки на чолі та пишні вуса над пухлими губами.

Жінка була стрункою, з вузькими стегнами та прямою статтю, але неохайне волосся та знебарвлений чубчик старіли її. В неї практично не було зморшок, шкіра була жирною та незагорілою. Насмішкуваті очі в густих віях під охайно вищипаними бровами були надзвичайно пронизливими.

UNIT 3

JOBS AND PROFESSIONAL LIFE

Task 1. Read a job advertisement (1.1) and a covering letter for a job application (1.2) and translate them into Ukrainian.

1.1 Job Advertisement

Fashion designer required:

Fashion designer wanted to join our small team. We are looking for a graphic designer with a background in the fashion trade. The applicants should have

relevant experience and be up-to-date with fashion trends. Strong hand illustration as well as computer design are essential. Please submit your CV with relevant samples of work.

1.2 Covering letter

Dear Mr. Jefferson,

I am writing to you (a) about the summer position at McDowell Supplies advertised on www.jobsforstudents.com. (b) I want to apply for the post. (c) I attach my CV, application form and all the information required in the advertisement.

(d) At present I am studying foreign languages at Prisca University and I am looking for summer work to help me cover my tuition fee. (e) I think I would be good at this job. Firstly, I am both hard-working and organized, and I have excellent communication skills. Secondly, I have (f) shown that I am good at customer service. In my previous job, on the reception desk at St. James Hospital, I had (g) practical experience of providing high-quality customer service and working with all types of people.

I believe that my communication skills, customer service abilities and positive work ethic would make me an asset to the shop.

Thank you for your consideration. If you require any further information, please do not hesitate to contact me. I can be reached at jackblacksmith@world.com or 0654778546. I look forward to hearing from you (h) soon.

Yours sincerely,

Jack Blacksmith

Task 2. Match the underlined sections (a)-(h) in a covering letter in Task 1 with the phrase below:

- 1) currently
- 2) hands-on
- 3) regarding
- 4) at your earliest convenience
- 5) proven ability in
- 6) I would like to submit an application
- 7) please find attached
- 8) I believe I meet all the requirements of the post

Task 3. You are applying for a job advertised in Task 1. Write a covering letter using the following word combinations:

- I would like to submit an application
- at your earliest convenience
- proven ability in
- please find attached
- if you require any further information, please don't hesitate to
- references will be provided on request
- thank you for your consideration

Task 4. Read the text and translate it into Ukrainian.

Every person who chooses an academic (a) career and starts teaching and (b) doing research at a university in the US has an aim of becoming a full member of the (c) faculty and getting a (d) tenure. The usual way to getting a tenure (tenure track) is passing from bottom to top in faculty ranks.

The lowest faculty rank is that of an (e) instructor. Usually after three or four years of successful teaching experience, a person may apply for (f) promotion to the next rank of an (g) assistant professor. Usually an assistant professor is a (h) PhD.

The next rank is that of an (i) associate professor is usually a tenured member of the faculty with an (j) established reputation, (k) considerable contribution to his or her specific field of research and to the institution where s/he works.

The highest academic rank in the hierarchy is that of a (l) full professor. It means a real (m) recognition of one's (n) outstanding (o) scholarly and teaching (p) achievements.

There are also three (q) academic ranks for those academics who do not (r) work full time for the university or (s) lecture during a (t) limited period. A (u) lecturer is a faculty member teaching some particular course or courses during a limited period of time. An (v) adjunct professor usually teaches only (w) part time and he or she is usually a (x) distinguished member of the faculty with some considerable contribution to his or her field. Finally, a (y) visiting professor is the title of a (z) distinguished scholar with a high reputation in the field invited to teach at this university for a limited period of time.

Task 5. Match the underlined words and word combinations from Task 4 with their Ukrainian equivalents below.

(1) видатний	(14) значний внесок
(2) досягнення	(15) доцент
(3) обмежений період	(16) старший викладач
(4) просування (по службі)	(17) викладач
(5) видатний член	(18) викладач (позаштатна посада)
(6) професор	(19) ад'юнкт-професор (позаштатний викладач)
(7) працювати на повну ставку	(20) запрошений професор (що працює за контрактом)
(8) викладати на неповну ставку	(21) займатися дослідницькою діяльністю
(9) визнання	(22) науковий
(10) доктор філософії	(23) усталена репутація
(11) професорсько-викладацький склад	(24) постійна посада (життєвий контракт з університетом)
(12) кар'єра	(25) видатний вчений
(13) викладати	(26) академічна посада.

UNIT 4

LEISURE AND HOBBIES

Task 1. Match the words describing hobbies in column A with their definitions in column B. Give their Ukrainian equivalents (consult a dictionary if necessary).

A	B
1) boring	a) stressful and exciting at the same time
2) depressing	b) crazy, mad
3) disappointing	c) uninteresting
4) frustrating	d) causing a sudden sharp feeling of excitement / causing shivering or tingling
5) hair-raising	e) dangerous, risky
6) heart pounding	f) causing emotional depression
7) insane	g) failing to meet expectations
8) terrifying	h) inducing the feelings of discouragement
9) thrilling	i) horrifying or formidable
10) unsafe	j) causing terror, excitement, or astonishment

Task 2. Read the text about some extreme hobbies. Translate the text into Ukrainian.

There is still a vivid discussion whether to consider free running a sport or not. Free runners don't usually enter competitions or win medals or prizes. You can do free running in a town or a city. All you have to do is run, climb or jump over obstacles as gracefully as you can. The obstacles could be fences, cars, walls, roofs, or even buildings. Free runners use their hands and feet to move like cats. Free running has become very popular among extreme sports enthusiasts since it was shown in *Casino Royale*, one of the James Bond films in 2006.

Cave diving is a very risky underwater activity. Divers climb down into deep caves full of water. They dive into the water and swim through the caves. It is very dark inside and the divers wear a strong light on their heads. As the light is likely to break, they usually carry tow extra lights with them. You have to

swim very carefully, because it won't be easy to get out of the cave if you have an accident.

BASE jumping is an extremely dangerous hobby. A lot of BASE jumpers die every year. The idea is to jump off tall buildings, bridges and mountains. BASE jumpers have got a small parachute on their backs. As they fall down very quickly, it's vital to open the parachute very fast! You don't have much time to use your parachute before you hit the ground.

Street luge is a very dangerous road race. Luges are like big skateboards. Racers lie down on the board with their feet at the front of the luge. They race down a hill. They can gain the speed of up to 140 kilometers an hour. They have to use their feet to stop. Racers wear helmets on their heads and pads on their arms and legs, because they have a lot of accidents.

Task 3. Write down your attitude to the hobbies from Task 2 using the words from Task 1.

E.g. In my opinion free running is thrilling. It is definitely a new personal challenge and a wonderful opportunity to get away from boring everyday routine. Of course, it is unsafe, but to my mind all the safe hobbies are boring and monotonous. I love danger for the fun of it.

Task 4. Study the phrases below. Divide them into three groups: Likes, Dislikes, Neutral Attitude. Use these phrases to describe your attitude to the hobbies you or your friends cultivate.

- I detest
- I am keen on
- I am mad about
- I don't care for
- I get annoyed at/with
- I share a hobby
- I fall for
- I am tempted by
- I am devoted to
- something appeals to me
- I can't stand
- I am fascinated with
- I adore
- something irritates me
- I can't bear
- I have something on my list of likes

Task 5. Translate from Ukrainian into English.

Він щойно вирішив зайнятися катанням на повітряній кулі. Я дуже рада з того, бо через це він покине своє інше божевільне хобі. Він займається стрибками на мотузці. Мене дратує, коли він каже, що мої хобі нудні та монотонні, а від його захоплень тамує подих. Звичайно, він хоче довести свою мужність та хоробрість. Але іноді мені здається, що для нього це небезпека заради задоволення. Коли йому було двадцять років, він займався альпінізмом. Я вважаю, що це безпідставний ризик. Я втрачала свідомість від страху, коли він їхав у гори. Крім того він захоплювався катанням на гірському велосипеді та занурюванням з аквалангом. Для нього це дозвілля було захоплюючим, а для мене – жахливим. Чому б йому не завести домашнього любимця, наприклад хом'ячка чи хвилястого папугу? Для цього не потрібно багато місця, і за ними легко доглядати.

UNIT 5

TEENAGE LIFE AND PROBLEMS

Task 1. Read the text about the teenage problems and the psychologist's advice on how to tackle them. Translate the text into Ukrainian.

Teenagers face real concerns, between 13 and 19 years of age, on a daily basis as this is the most awkward growth stage of their lives. During this time, teens are exposed to some overwhelming external and internal struggles. They go through, and are expected to cope with hormonal changes, puberty, social and parental forces, work and school pressures, and so on. Many teens feel misunderstood. It is vital that their feelings and thoughts are validated and that the validation comes from their parents. Parents need to approach their children, who have been dealing with teenage growth issues, carefully and in a friendly manner to discuss the concern(s).

Most of the common teenage problems are connected to one another, in some way. However it does not mean that having one would lead to the other. Following are some of the important steps to build a healthy relationship with the teens and handle the concerns effectively. None of the steps/solutions work in isolation and a combination of some or all will be most effective.

Changes in sleep patterns, eating habits, declined interest in normal and healthy activities, dropping grades in school and college, and preferred isolation are all early signs of depression. Increased demands to perform, competing with friends etc may also lead to unwanted stress. Being vigilant towards these signs

at an early stage may help to block/stop further damage and guide them towards healthy ways of dealing with their concerns.

It is crucial that teens feel validated in their feelings and thoughts because what they are going through is a real part of their lives. Parents and guardians should not judge or criticize their feelings or thoughts. Being sensitive towards teens and the fact that they are exposed to a range of emotions (puberty being one of the most important experiences) is an important step in understanding their transition. Anger, confusion, jealousy, non-compliant attitudes, dislike towards their parents or elders, secrecy/high need for privacy etc. are few examples of emotions or feelings they have. Defiant behaviors results from their inability to appropriately deal with the intensity of these emotions and aggravate common teenage problems.

Task 2. Study below the list of problems teenagers most commonly face. Choose any three of them and write a short composition describing these problems in detail and offering possible ways to overcome them.

- poor self-esteem and body image
- stress
- bullying
- depression
- cyber addiction
- drinking and smoking
- drug addiction
- teen pregnancy
- underage sex
- defiant behaviors
- peer-pressure and competition
- violence and hostility

Task 3. Read the text filling in the gaps with the words referring to teenage problems and their solution. Below the text you will find some useful hints. Translate the text into Ukrainian.

One of the (1)_____ that stems from curiosity and the need for (2)_____ or a sense of control can be experimenting with underage consumption of alcohol or (3) _____, physical (4) _____ or teenage (5) _____. It is often believed that educating the child about sex will lead to them wanting to experiment. However, that is a myth.

Talking to your children will enable them to be informed and will remove the (6) _____ from the topic. It's no secret that the level of exposure teens have today, as a result of the Internet is unmatched. Cyber (7) _____ is the fastest growing problem amongst other common

teenage problems. Parents should talk to their teens and make them conscious of (8) _____, i.e. how to protect themselves from Internet.

Parents may create a list of rules that clearly say when to use the internet, which sites they should visit and what safety measures they should follow and off course clearly discussing “WHY “for the same. However, timely, healthy, factual and regular conversation about these topics will help them make (9) _____.

The teen’s opinion or decisions will enhance their self-confidence and self esteem. Most youths’ ability to develop positive self-esteem is affected by family life and parental (10) _____. Making respect a mutual virtue will help in developing a stronger bond between parents and the child.

Hints: addiction, cyber safety, concerns, criticism, drugs, independence, informed choices, intimacy, pregnancy, taboo

Task 4. Below you will find a list of steps offered by a psychologist to teenage problems. Explain how you understand each of them. Use the ideas from the texts in Task 1 and Task 3.

- early identification
- understanding transition
- transferring knowledge
- respect
- rapport
- trust and acceptance
- communication and safe space
- seeking help

Task 5. Translate from Ukrainian into English.

Знущення однолітків, самотність, невизначеність, несприятливе повсякденне оточення. А ви точно знаєте, чому страждає ваша дитина? Батьки підлітків серйозно занепокоєні проблемами підліткової злочинності. Молоді люди легко потрапляють до поганої компанії та готові пожертвувати чим-завгодно заради своїх нових друзів. Іноді буває дуже важко змусити їх припинити стосунки з однолітками. Майже 80 % підлітків вважають себе вигнанцями, навіть добре соціально адаптовані діти. Сам процес проживання цього віку накладає відбиток невизнаності. Дитина повинна знати, що в сім’ї її сприймають будь-якою. Щоб допомогти підліткам реалізувати свій потенціал у житті, батьки повинні вчити їх чітко накреслювати цілі та слідувати ним.

UNIT 6

FAMILY RELATIONSHIPS

Task 1. Read the text about the family matters in the British Royal family. Translate the text into Ukrainian.

As soon as an outsider joins "the firm" as the House of Windsor is sometimes referred, existing family issues become visible for the world to see. The royal family's tradition of presenting a united—and discrete—public front means that bonds with certain in-laws can be strained or even broken. Here's how the Windsors has interacted with their in-laws over the years.

Prince Philip of Greece and Denmark had a chaotic childhood after his family was deposed by a military revolt. The event resulted in a forever-fractured family unit, and when Philip eventually married into British royalty, most of his own immediate family were out of the picture.

Philip and his family were forced to leave their home country of Greece when he was just 18 months old. As a child, he, his parents, and four older sisters lived in Paris, but both parents were frequently absent, and Philip was often sent to stay with assorted aunts and uncles. The family came apart completely when he was nine years old, after his mother Princess Alice was diagnosed with schizophrenia and committed to a psychiatric clinic, and his father Prince Andrew moved to Monte Carlo. The family broke up. When Philip married the then-Princess Elizabeth in 1947, only his mother was invited to the ceremony.

His uncle Georgie had died in 1938, but Lord Louis Mountbatten remained an important figure in not only Philip's life, but that of the next three generations of the royal family.

He was made godfather to Philip's son Prince Charles, and was a beloved figure in the young prince's life until he was killed by an IRA bomb in 1979. Charles honored his late godfather by giving his own son Prince William the middle name Louis, and William has further paid tribute by not only choosing the name for his youngest child, but also as one of the middle names of his eldest, Prince George.

Task 2. Match the names of the relationship in column A with their definitions in column B. Give the Ukrainian equivalents to the words from column A. Mind that some of the words may have several different equivalents in Ukrainian.

A	B
1) aunt	a) a man who sponsors a person at baptism
2) daughter-in-law	b) a woman who sponsors a person at baptism
3) father-in-law	c) a relative by marriage
4) godfather	d) a granddaughter of one's brother or sister
5) godmother	e) the father of one's spouse
6) great grandfather	f) the sister of one's father or mother or the wife of one's uncle
7) great nephew	g) an uncle of one's father or mother
8) great niece	h) a father of one of the grandparents
9) great uncle	i) the wife of one's son
10) in-law	j) a grandson of one's brother or sister

Task 3. Read the text filling in the gaps with the words referring to the British Royal relationships. Below the text you will find some useful hints. Translate the text into Ukrainian.

Over the past few decades, the (1) _____ between the Windsors and the Spencers has been decidedly mixed.

Diana's family already had strong royal connections before she married Charles—both of her (2) _____ had been ladies-in-waiting to the Queen Mother, and her (3) _____ grandfather had been equerry to King George VI. The Queen is also (4) _____ to Diana's brother Charles, and the Queen Mother was godmother to Diana's sister Sarah. When Diana's (5) _____ married in Westminster Abbey, the Queen, Prince Philip, the Queen (6) _____, and Princess Margaret were all guests.

There was also the fact that Prince Charles had once (7) _____ Diana's sister Sarah, and her other sister Jane (8) _____ the Queen's assistant private secretary.

But despite all these (9) _____, the families' ties were really just historic society (10) _____, and not based on strong personal relationships.

Hints: affiliations, connections, godmother, grandmothers, dated, married, maternal, Mother, parents, relationship

Task 4. Match the English words denoting noble titles and royal court standings in column A with their Ukrainian equivalents in column B.

A	B
1) Countess	a) Її Величність
2) Duke	b) Герцогиня
3) Duchess	c) Граф
4) Earl	d) Її Королівська Високість
5) equerry	e) графиня
6) Her Majesty	f) принцеса крові
7) HRH – Her Royal Highness	g) фрейліна королеви
8) knight	h) пер
9) lady-in-waiting	i) лицар
10) Peer	j) головний королівський конюх
11) Princess of the Blood Royal	k) герцог

Task 5. Translate from Ukrainian into English.

Британська королівська сім'я – це група близьких родичів монарха Великої Британії. У 1917 році Георг V через війну з Німецькою імперією відмовився від усіх німецьких титулів за себе і спадкоємців і перейменував Саксен-Кобург-Готську династію на дім Віндзорів.

Вільям, герцог Кембриджський на даний час займає друге місце в списку престолонаслідування, і у випадку коронації буде іменуватися Вільгельм V.

Хоча в його титулі (як і у його брата принца Гарі) є слова «принц» та «Уельський», він не є «принцом Уельським» – титул з таким порядком слів є лише у наслідника престолу, в даному випадку – його батька Чарльза.

UNIT 7

ROMANCE AND WEDDING

Task 1. Read the text about the advice given to a bride on her wedding day. Translate the text into Ukrainian.

No matter how many weddings you've attended before, or how many times you've been a bridesmaid, there are some things you just don't find out about until your wedding day.

Talk to anyone who's gone through it before and they'll tell you that your wedding day absolutely flies by. You'll be so busy going from one thing to the next that before you know it, you'll be cutting the cake. You may already know that you need an emergency kit (just in case), that it can be difficult to use the bathroom in your ball gown, and to pack a stain remover. But aside from the logistics, there are tons of intangible, special moments that make up the wedding day itself. Here, some truths about the wedding day that no one ever talks about.

The time leading up to the walk down the aisle will be the most anxiety-ridden 10 minutes you'll ever have. And it makes sense—you're about to make a life-changing decision in front of all the people you love and care about the most. Just remember that your other half is waiting for you at the end of the journey and you're going to have a huge party to celebrate (not to mention the reason why you said "yes" in the first place).

There's something truly amazing about the wedding ceremony. The traditions, the vows and all your emotional family members and friends make it one of the most special moments of your life. Our advice? Take it all in and drink it up. You'll want these memories to last a lifetime.

Task 2. Match phrases from column A with the phrases of similar meaning from column B. Give their Ukrainian equivalents. Consult a dictionary if necessary.

A	B
1) to go out with	a) to drift apart
2) to cuddle	b) to be deeply in love with
3) to split up with	c) marriage bureau
4) to date	d) to fall in love with
5) to worship	e) a union made for pragmatic reasons

6) dating agency	f) to be a couple
7) to be head over ears in love with	g) to make an offer of marriage
8) to fall for	h) to idolize
9) marriage of convenience	i) to embrace
10) to propose	j) to go on dates

Task 3. Study the words below and divide them into three groups: 1) words referring to the pre-wedding time; 2) words referring to the wedding day; 3) words which are not connected with the wedding day. Give their Ukrainian equivalents.

- a bride
- a fiancée
- a groom
- a fiancé
- newlyweds
- a veil
- a matchmaker
- a bridesmaid
- an engagement ring
- a marriage certificate
- a bachelor
- a spinster
- a dowry
- a stag party
- an engagement
- a guest list,
- a hen party
- a best man
- a registry office
- a reception
- to make/accept/turn down a proposal
- to exchange marriage vows
- a honeymoon
- to get engaged
- to walk up the aisle
- to sign the register
- to send out invitations
- to bless

Task 4. Using the words and word combinations from Task 3 write a short story on the topic *A Very Unusual Wedding*.

E.g. We all want to have the wedding of the lifetime. But two of my friends had a marriage in the sky – literally. They were married 160 feet up in the air, joined by their officiant and 20 guests. After their vows, the newlyweds made the union official by bungee jumping together. But the way they got engaged is even more thrilling...

Task 5. Translate from Ukrainian into English.

Ти знав, що її племінниця заручена? – Так, її наречений дуже симпатичний юнак. Він гарної статури, в нього великі біцепси, чорне мов смола волосся, карі очі з навислими бровами та засмаглий колір обличчя. Раніше він носив вуса та бороду, але зараз його підборіддя та щоки чисто виголені.

Джек схожий на матір, але щодо характеру, його він успадкував від батька. – Але ж Джек – вітчим Сема. Джек по вуха був закоханий у мати Сема, і вона стала яблуком розбрату між ним та його найкращим приятелем. А ще я чув з надійного джерела у ЗАГСі, що Джек та Моллі – прийомні батьки Сема, вони взяли його з дитячого притулку. – Так, всі мають сімейні таємниці.

Моя теща працює менеджером повний робочий тиждень і консультантом за сумісництвом, вона завжди свариться через дрібниці з моєю дружиною.

UNIT 8

RAISING CHILDREN

Task 1. Read the text which highlights some issues of raising children. Translate the text into Ukrainian.

Raising a child is the hardest, most responsible and satisfying task a human being can face. It's also the job for which people receive the least formal training.

Each person's knowledge of how to bring up a child usually comes from their surroundings and their own upbringing. This may result in patterns from the parent's own social experiences being repeated and passed on to their children.

Parents are the most influential role models children are likely to have. Parents who pay compliments and show respect, kindness, honesty, friendliness, hospitality and generosity to their children will encourage them to behave in the same way.

Parents should express their unconditional love for their children, as well as provide them with the continued support they need to become self-assured and happy.

It's also important that parents set reasonable expectations for their children and tell them in plain words what they expect from them.

Task 2. Divide the words and phrases below into two groups: 1) the ones referring to parental behavioral patterns; 2) the ones referring to the child's behavioral patterns. Translate them into Ukrainian. Consult a dictionary if necessary.

To grant sufficient freedom, to moan and goan, to obey immediately, to encourage smb to do smth, to criticize for, to find fault with, to humiliate, to tell smb off for doing smth, misbehave, to rebel against, to punish, to nag at, to apologize to smb for smth, to sulk over/about smth, to pay off correct behavior, emphasize the strengths, to give pocket money.

Task 3. Read the text filling in the gaps with the words referring to parental and children's behavioral patterns. Below the text you will find some useful hints. Translate the text into Ukrainian.

Before having a child, it's a good idea for both partners to understand each other's attitudes to (1) _____.

You can do this by talking about the issues raised by many psychologists, talking to your friends and surfing the many parenting websites.

Discipline is crucial when (2) _____ a child. All children need and want reasonable boundaries. Through discipline your child learns that some kinds of behavior are (3) _____ and others are not. Setting (4) _____ for children's behavior helps them to learn how to behave in society.

(5) _____ is difficult to deal with because it demands consistency. Being a parent is a 24-hour job. The rules have to apply every day.

Inconsistency and (6) _____ of discipline create confused and (7) _____ children – who will test their parents constantly to find out what the world is all about. This is why parents, who put in the effort every day to provide consistent boundaries to their children, will (eventually!) end up with better (8) _____ kids.

Parents, who think out loud with their children, will see them (9) _____ a similar train of thought. They will learn to talk and think in a more (10) _____ way.

Hints: acceptable, behaved, boundaries, bringing up, develop, discipline, lack, parenting, rootless, sophisticated

Task 4. Match the beginning of the phrase in column A with its ending in column B.

A	B
1) Elbows	a) a rollercoaster
2) Let's play	b) your child's good behavior
3) to take a ride on	c) grants her child sufficient freedom
4) Mum is pushing	d) throwing tantrums
5) Always pay off	e) family secrets
6) She is very authoritative and never	f) gain control of herself
7) He isn't the best parent – he has constantly	g) off the table, please
8) How can parents stop their children's whining and	h) neglected his duties
9) Do not ever spill your	i) a pram
10) Before talking to a child, mum should	j) hide-and-seek

Task 5. Translate from Ukrainian into English.

Усі батьки намагаються виховати успішних, щасливих дітей, але далеко не всі знають, як це правильно робити. Ось деякі корисні поради для молодих батьків. Заборона, значить, заборона. Типова ситуація: дитина хоче кататися на гойдалці, мама відповідає «Ні», але, як тільки чує крик і плач, тверде «Ні» перетворюється на «Добре, тільки не реви». Це підриває авторитет батьків в очах малюка і провокує подальші капризи і непослух. Крім того між батьками має бути повна згода в моделях і правилах виховання. Думка дорослих в сім'ї має бути єдиною. Ще одне правило – табу на з'ясування відносин при дітях. Розбіжності бувають у всіх, але важливо навчитися не сперечатися в присутності дітей.

UNIT 9

PROBLEMS IN LIFE AND HOW TO SOLVE THEM

Task 1. Read an abstract from an article focusing on the typical life problems and how to tackle them. Translate the text into Ukrainian.

All of our problems are the same. This is the 156th time I've written this fact (for those of you counting).

Problems are forever and we can't avoid them. You'll wake up tomorrow and have problems for breakfast. You'll jump on the train and read a problem in your e-mail in-box. You'll get to the office and get a problem smack bang in your pretty face!

The typical problems we face can be solved. Here are some examples:

You didn't reach your goal. Just because you set a goal doesn't mean you're going to get it. Many of life's toughest goals take lots of attempts. Take the goal you haven't achieved and try a different approach. Doing the same thing over and over to achieve your goal is the definition of insanity.

Someone criticized you. If you want to make a dent in this world, then critics will come out of the closet. The bigger your aspirations are, the more you'll be criticized. You can't please everybody that you meet in life. So the solution is to learn from critics, not to be afraid of it.

Your career got messed up. Whether you're an entrepreneur or a happy-go-lucky office worker, your career is going to get messed up at some point. The definition of business is this: Moving from one problem to another and making money in the meantime to fuel your mission. Business is really just problem-solving. Things you can never predict in your career are going to happen. The solution is to see career challenges for what they are: an opportunity to get out of your comfort-zone and try something different.

You have financial troubles. The crazy little things called money will let you down at some point. Upon reflection, the time I've been the happiest has been when I've had the least amount of money. The solution to financial problems is to consider the lack of money as a gift and choose a meaning for your life instead.

Task 2. Study the words describing relationships in happy and unhappy families. Give their Ukrainian equivalents. Use these words in your own sentences, so that the meaning of these words could be clearly understood from the context.

- broken
- bumpy
- carrying
- rivalry
- rocky
- serious

- enduring
- failed
- fragile
- lasting
- long-lasting
- love-hate
- loving
- special
- stable
- stormy
- tense
- troubled
- uneasy
- rivalry

Task 3. Read the text about the classification of real life problems. Fill in the gaps. Below the text you will find some hints. Translate the text into Ukrainian.

Though at first glance it seems that the world is filled up with real life problems of infinite types, some sense of this apparent sea of problems can be made by classifying them. Problem classification is in itself a problem (1) _____ technique.

We may classify problems on the basis of aspects of life in which they (2) _____. We (3) _____ here a few of the important ones: relational, health, work and (4) _____, academic.

We may also classify real-life problems according to degree of immediacy of action or time (5) _____ to solve the problem. Such a classification includes: static problems – where the problem (6) _____ gets reasonable time to analyze, form a suitable strategy, evaluate feasible approaches and recommend a solution for (7) _____. Dynamic problems are the ones where the events in the environment continue to happen independent of (8) _____ taken. Examples are driving a car, rectifying a poorly maintained telecom network, treating a patient. Emergent problems are problems where decision making needs to be instantaneous and largely by intuition. Examples are: fire fighting, fighting at war-front, critical care (9) _____ in situations such as flood, earthquake and cyclone devastation.

Two important classes of problems that may occur in any of the above types include multi-criteria decision (10) _____ problems and diagnostics and cure class of problems.

Hints: available, career, decisions, highlight, implementation, making, occur, solver, solving, support.

Task 4. Study the quotes on problems and how to overcome them made by famous people. Choose one of the quotes and write a short composition on this topic.

“We cannot solve our problems with the same thinking we used when we created them.” Albert Einstein

“Problems are not stop signs, they are guidelines.” Robert Schuller

“There was never a night or a problem that could defeat sunrise or hope.” Bernard Williams

“Talking about our problems is our greatest addiction. Break the habit. Talk about your joys.” Rita Schiano

“Problems are the gifts that make us dig out and figure out who we are, what we’re made for, and what we’re responsible to give back to life.” Tony Robbins

“Happiness is not the absence of problems, but the ability to deal with them.” Charles de Montesquieu

“Whatever the problem, be part of the solution. Don’t just sit around raising questions and pointing out obstacles.” Tina Fey

“When solving a problem, dig at the roots instead of just hacking at the leaves.” Anthony J. D’Angelo

“The problem is not the problem. The problem is the incredible amount of overthinking you’re doing with the problem. Let it go and be free.” Marc & Angel

“Don’t be pushed by your problems. Be led by your dreams.” Ralph Waldo Emerson

Task 5. Translate from Ukrainian into English.

Що б не трапилося у твоєму житті, пам’ятай про наступне:

Що є, те є. Відомий вислів Будди гласить: «Ваші страждання викликані вашим опором тому, що є...». Подумайте про це протягом хвилини. Це означає, що страждання можливі тільки тоді, коли ми відмовляємося приймати те, що відбувається. Якщо ви можете щось змінити – вживіть заходів. Якщо ні, то у вас є два варіанти: прийняти ситуацію і відпустити чи хворобливо довго і вперто страждати.

Якщо ви хочете змінити речі, почніть з себе. Ваш зовнішній світ є відображенням світу внутрішнього. Ви напевно знаєте людей, чиї життя сповнені хаосу і стресів. Ми повинні змінити себе, щоб змінити обставини.

Зрозумійте свої страхи і будьте їм вдячні. Страх може бути гарним учителем. І подолання страху часту змушує вас наблизитися до перемоги. Для подолання страху потрібна тільки практика. Страх – це всього лише ілюзія.

Ви не жертва. Ви є жертвою тільки ваших власних думок, слів і дій. Ніхто нічого не робить спеціально для вас чи проти вас. Ви самі створюєте власний досвід. Візьміть на себе особисту відповідальність і усвідомте, що ви можете пережити труднощі.

REVISION

Task 1. Read the text filling in the gaps. Below you will find some useful hints. Translate the text into Ukrainian.

Decades ago, men went to work and women stayed at home to take care of the home and children. This of course changed a lot, a bit over 30 percent of women aged 16 to 64 worked, and just over 80 percent of men in the same (1) _____ group did. In 2018, it's closer to 70 percent for women and high 70s for men.

Naturally, men and women now work many of the same jobs, but many jobs are mostly men and mostly women. In 2018 the most female job in the US according to American Community Survey was (2) _____ and kindergarten teachers, and the most male was (3) _____. The male-female ratios for these (4) _____ changed little. But there are a lot of jobs in the middle of the chart that shifted plenty.

The percentage of women not in the (5) _____ force decreased a lot between 1950 to 1990 and then kind of leveled off after that. The percentage of man not in the labor force increased some.

Looking more broadly, the (6) _____ employment in different job categories has changed greatly since 1950. Some (7) _____ showed bigger and quicker shifts like mail clerks and human (8) _____, whereas others were gradual like bakers and compliance officers. Personal (9) _____ and service workers showed the most fluctuation from majority (10) _____ to male.

Hints: age, care, carpenters, employment, female, jobs, labor, occupations, preschool, resources.

Task 2. Write a short composition on how an applicant's appearance and personality are relevant to their success in this or that position. Below you will find some statistics that might be useful for you.

According to a report published by the National Association of Colleges and Employers (NACE), appearance is likely to be judged by prospective employers. Those of them participating in NACE's Job Outlook survey were given a list of appearance-related attributes and asked to rate the degree of influence each would have on their opinion of a job candidate. Nearly three-quarters of respondents said a candidate's grooming would have a strong influence on their opinion of the candidate, and nearly half cited nontraditional interview attire as exerting a strong influence. Interestingly, employers indicated that a candidate's handshake is likely to have a greater influence on their opinion than many other more obvious attributes, such as unusual hairstyles and colors, tattoos and body piercings. However, that doesn't give job applicants license to dye, tattoo, or piercing with abandon.

Some jobs have special appearance and personality as well as medical and health requirements. Flight attendants, for example, must possess excellent communication skills and have a professional and conservative appearance, must adhere to uniform standards and guidelines with no tattoos or body art visible at any time while in uniform. They must have 20/40 correctable vision in each eye, must have a minimum height of 4'11" and a maximum height of 5'10" (without shoes).

Task 3. Read the text. Find the words that match the definitions below. Translate the text into Ukrainian.

Technology has changed or amplified the struggles young people face. Advanced in technology mean today's teens are facing issues that no previous generation has ever seen.

The average teen spends over nine hours each day using their electronic devices. Their social media habits and media consumption are changing the way young people communicate, learn, sleep and exercise. Spending too much time on electronic devices may be preventing young people from engaging in sports or peer activities that help ward off depression.

An estimated 3.1 million adolescents in the United States had at least one major depressive episode in the past year. That means a whopping 20 percent of teenagers will experience depression before reaching adulthood.

30 percent of teens in the U.S. have been involved in bullying – either as a victim or as the bully. The rise of social media use by teens has made bullying much more public and more pervasive.

In 2017, 6 percent of twelfth graders reported using marijuana daily. Marijuana use exceeds cigarette use in teens now. Surveys show teens believe

marijuana is less harmful now than in years past. Unfortunately, many underestimate how easy it is to develop an addiction.

Definitions:

1) a mood disorder marked especially by sadness, inactivity, difficulty in thinking and concentration, a significant increase or decrease in appetite and time spent sleeping, feelings of dejection and hopelessness, and sometimes suicidal tendencies;

2) a behavioral pattern marked by abuse or mistreatment of someone vulnerable by someone stronger, more powerful, etc.;

3) a comprehensive study or review when respondents are queried in order to collect data for the analysis of some aspect of a group or area;

4) compulsive need for use of a habit-forming substances (such as heroin, nicotine, or alcohol) characterized by tolerance and by well-defined physiological symptoms upon withdrawal;

5) not out of the ordinary, common;

6) a behavior pattern acquired by frequent repetition or physiologic exposure that shows itself in regularity of performance;

7) a young person who is developing into an adult;

8) the condition of being fully developed and mature

9) the dried leaves and flowering tops of the pistillate hemp plant that are smoked in cigarettes for their intoxicating effect;

10) one that is subjected to oppression, hardship, or mistreatment.

Task 4. Describe the most romantic proposal you can think of. Below you will find some hints for fiancés-to-be.

Have a choir, brass band or drum line show up for a surprise performance of your fiancée-to-be's favorite love song in a park or public location for your proposal.

Get in touch with the stage manager of your favorite production and propose after the cast's curtain call.

Arrange a surprise proposal with a street caricaturist. Have the caricaturist sketch a picture of you two with word bubbles that say, "Will you marry me?" and "Yes!"

Send your unsuspecting fiancée-to-be on a treasure hunt that ends with your proposal.

Hire a skywriter to spell out your proposal for everyone around to see.

Plan a romantic destination getaway for two. When you're on the plane use the loudspeaker system (of course, run your plan by the flight attendants first) and propose at 35,000 feet.

Task 5. Translate from Ukrainian into English.

Ваша дитина почала поводитися по-іншому, і не розумієте, що відбувається? Може в неї з'явилося небезпечне хобі? За якими ознаками можна визначити, що дитина стала, наприклад, руфером і чому діти взагалі цим цікавляться?

Підліток став більш агресивним (це захисна реакція, коли щось приховують); під час розмови називає імена друзів, які ви вперше чуєте; не може чітко відповісти, де був і що робив, сердиться, коли ви про це питаєте; не відповідає на дзвінки; ніколи не залишає телефон, коли виходить з кімнати.

Причини, чому дитина обирає собі екстремальне хобі, включають бажання виділитися із натовпу, бути популярним, отримати яркі емоції, показати свою незалежність, заробити гроші, спроба звернути на себе увагу батьків.

REFERENCES

1. A Way to Success. English for University Students. Year 1 (Student's Book) / [Н. В. Тучина, І. В. Жарковська та ін.]. – Харків : Фолио, 2011. – 337 с.
2. Тучина Н. В. A Way to Success. English Grammar for University Students. Year 1 / Н. В. Тучина. – Харків : Фолио, 2010. – 208 с.
3. Тучина Н. В. A Way to Success. English for University Students. Year 1. Reader with Key / Н. В. Тучина, Н. О. Зайцева, І. М. Каминін. – Харків : Фолио, 2008. – 273 с.
4. Практичний курс англійської мови. Частина 1. Підручник для студентів молодших курсів вищих закладів освіти (філологічні спеціальності та спеціальність «Переклад») / Л. М. Черноватий, В. І. Карабан, І. Ю. Набокова, М. В. Рябих. – Вінниця : НОВА КНИГА, 2005. – 432 с.
5. Практический курс английского языка 1 курс : учебник для студентов вузов / [В. Д. Аракин и др.; под ред. В. Д. Аракина]. – 6-е изд., доп. и испр. – М. : Гуманитар. изд. центр ВЛАДОС, 2012. – 536 с.
6. Jenny Dooley, Virginia Evans. Grammarway 3. – Express Publishing, 2015. – 271 p.
7. Merriam-Webster English Dictionary [Electronic Resource] : [Web-site]. – [Merriam-Webster, Incorporated, 2019]. – Mode of access: www.merriam-webster.com (viewed on March 29, 2019). – Title from the screen.

Виробничо-практичне видання

Методичні рекомендації
для організації самостійної роботи
з навчальної дисципліни

«ПРАКТИЧНИЙ КУРС АНГЛІЙСЬКОЇ МОВИ»

*(для студентів 1 курсу денної форми навчання
спеціальності 035 – Філологія)*

(Англ. мовою)

Укладач **ОСІНСЬКА** Марія Сергіївна

Відповідальний за випуск *О. Л. Ільєнко*

За авторською редакцією

Комп'ютерний набір *М. С. Осінська*

Комп'ютерне верстання *І. В. Волосожарова*

План 2019, поз. 369 М.

Підп. до друку 16.05.2019. Формат 60×84/16.

Друк на ризографі. Ум. друк. арк. 1,4

Тираж 50 пр. Зам. № .

Видавець і виготовлювач:

Харківський національний університет
міського господарства імені О. М. Бекетова,
вул. Маршала Бажанова, 17, Харків, 61002.

Електронна адреса: rectorat@kname.edu.ua

Свідоцтво суб'єкта видавничої справи:

ДК № 5328 від 11.04.2017.